

Paroisse de Saint Sauveur
Minutes of the Douzaine Meeting held in the Douzaine Room at the Community
Centre on Monday 19th February 2024 at 7pm

Present	Messrs K Bales (KB), Mrs K Fooks (KF), S Gibbs (SG) R Murray (RM) and Mrs S Watson (SW), Mr P Connolly (PC) (Constable presiding and Douzenier) and Mr. J Gillson (JG) (Constable and Douzenier).	
In attendance	Ms M Scott (MS), Parish Secretary was present to record the minutes and Mrs M Kerrigan (MK) to observe.	
Apologies	Messrs J Brache (JB), DV Carey (DVC), R de Garis (RdG) and Mrs J Riley (JR)	
2024 Rates	<p>Ecclesiastical Remede.</p> <p>Representatives from the Church Property Management Board (“CPMB”) Reverend M Charmley (MC), Mr R Arundale (RA) and Mr B Cova (BC) attended at 7pm to present the Ecclesiastical Remede. The CPMB had proposed a rate of £47,014.</p> <p>It was noted that the Quinquennial structural review had taken place which had highlighted that work was required on the church costing within the region of £300,000. The CPMB had therefore proposed to increase the Preservation Contingency Fund from £6,000 to £10,000. A discussion took place regarding this increase and whether it should be increased further and consideration would be given to this and revised figures produced after guidance from the Douzaine. This fund is being built up to provide for expensive re-pointing of the church anticipated to be done at the end of this decade.</p> <p>MC confirmed that although all items had not been cleared from the previous structural review any works where the funds had been received from the remede had been undertaken.</p> <p>RA reported that he had prepared projections on costings from the Quinquennial report for the next 10 years. A discussion took place on how the repairs and maintenance could be funded.</p> <p>It was noted that the Guernsey Press would no longer charge for Gazette notices.</p> <p>CPMB representatives left the meeting.</p> <p>This amount to be included in this year’s Remede for the transfer to the Contingency fund is to be discussed again by the CPMB and a revised submission made to the Douzaine.</p> <p>However, the CPMB would be invited back to the Douzaine to discuss a funding plan for future expenditure on the Church and how to proceed later in the year.</p> <p>The Douzaine agreed that it would support the Ecclesiastical Remede at the Parish meeting subject to the changes above.</p>	

	<p>Secular / Refuse Remede Documents detailing the proposals for the 2024 parish rates had been circulated previously.</p> <p>The Constables had proposed a secular rate of £99,600 and a refuse rate of £144,200.</p> <p>The Finance sub- committee had reviewed the draft budget and recommended to the Douzaine that they approve the figures.</p> <p>The Finance sub – committee had recommended a one off payment to the Floral St Saviour group in celebration of their gold award. However, it was agreed that this should be funded by the Amelioration account for up to £5,000 as it would be a parish improvement. The group would be contacted to discuss how these funds would be used to ensure a lasting improvement for the parish.</p> <p>It was noted that the cost for publications and notices should be remove as Gazette notices would no longer be charged for.</p> <p>Therefore the secular rate would reduce to £91,000.</p> <p>The Douzaine were all in favour that the budget proposed by the Constables and CPMB should be recommended to ratepayers (subject to the change to the Ecclesiastical remede noted above).</p>	
<p>Minutes of Meeting held on 22nd January 2024</p>	<p>The minutes were agreed subject to a few typographical amendments and signed by the Constable.</p>	
<p>Matters Arising</p>	<p>Douzenier Election PC reported that no nominations were received for the vacant role of Douzenier. It was agreed that when a potential candidate was found a meeting would then be arranged.</p>	
<p>Financial Statements</p>	<p>BDO have reviewed the Financial Statements for the year ending 31.12.2023. These have been reviewed by the Finance Sub Committee and they have recommended that the Douzaine approve them and that they be signed by the Constables along with the Letter of Representation.</p> <p>It was resolved that the Financial Statements as of 31st December 2023 and the Letter of Representation be approved and signed by the Constables.</p> <p>It was agreed that the Constables would draw to the attention of BDO regarding the start of discussions between the Constables and the St Saviours Community Centre LBG regarding future changes and funding for the centre and that at this time only one meeting has taken place and nothing has been decided at this time. The LBG currently operates with a Board of Directors and under the guidance and supervision of the Trustees of St Saviours Community Trust and that it was expected that the Trust will be dissolved. Furthermore, it was planned to review the long term funding of the Community Centre and it was possible that this</p>	

	could revert back to the Parish.	
Parish Working Group (PWG)	SW advised that the PWG had discussed whether Douzaines would wish to become more involved in determining rally applications. It was discussed that as the Douzaine currently held a neutral position on the rally, as they were not aware of the views of all the parishioners, they would not support this proposal.	
La Gazette Officale	It was noted that the Guernsey Press proposed not to charge for Gazette notices from 1.1.2024. This was due to be confirmed at the States meeting this week. Training would be provided on the portal in due course.	
Data Protection	SW advised that files access via One Drive or Drop box would be investigated. She also reminded those present that if a potential Data Protection breach was made she needed to be advised at the time to confirm whether it was reportable.	
Annual Confirmation	The Annual Confirmation was circulated and signed whereby the Douzeniers confirmed that they had read and abided by the Rules and Best Practices governing the Douzaine of St. Saviour/	
Any other business	Island Constables' Meeting JG advised that the next meeting would take place on Wednesday. He asked if any topics should be raised. It was agreed that rectories should be discussed if possible.	
Next meeting	The next meeting is to be held on Monday 18 th March 2024.	
	The meeting closed at 8.40pm.	

