

Paroisse de Saint Sauveur
Minutes of the Douzaine Meeting held in the Lihou Room at the Community Centre at
7.00pm on Monday 23rd September 2019

Present	Messrs K Ball (KB), D Bertrand, (DB), J Brache (JB), M de Garis (MdG), R de Garis (RdG), S Gibbs (SG), J Gillson (JG), J Liddy (JL), P Connolly (PC) and N Le Poidevin (NLP) (Constable – presiding). Mr G Chapman (GC), Parish Secretary was present to record the minutes.	
Apologies	Mrs C Connolly (CC), Mrs K Fooks (KF) and Mr J Norman (JN). Mr P Harris (PH) had given notice that he might be a little late attending.	
Minutes of meeting held on 29 th July 2019	The minutes were agreed without amendment and signed by NLP.	
Matters Arising	La Grande Rue Car Park. NLP confirmed that the Constables had written to the Planning Department about the car park and had received a reply indicating that the area was being used for lawful activities associated with use class 22, which is for general storage or distribution which includes storage or parking of motor vehicles.	
Planning Applications	Planning Applications. There were no requests for the Constables to obtain copies of any additional planning applications.	
Bornement	The Douzaine approved an application for a Bornement in respect of a development at La Grande Rue.	
General election 2020	NLP reported that, together with RdG and PC he had met with the lead officer for the 2020 General Election, Mr D Mullins, (DM) to discuss Douzaine involvement with the polling station arrangements in St Saviour. DM is keen to know the names of officials prepared to carry out the role of Polling Station Officer and how many parish officials will commit to staffing the polling station for the two days. PH attended the meeting at 7.20pm. The Douzaine agreed that RdG or PH would fulfil the role of Polling Station Officer and Deputy Polling Station Officer. However, parish officials are will only commit to providing staff for one of the two days of polling. If DM is prepared to wait until the spring of 2020 (when people have made their holiday arrangements) there may be more people prepared to commit because many are reluctant to make promises that they might not be able to keep.	
Hedges and Streams Inspections.	NLP reminded Douzeniers that inspections should be completed during the early part of October.	
Douzaine Council Update	NLP reminded the Douzaine that KF's report about the meeting held on 16 th September 2019 had been circulated previously and that KF has asked for feedback about 2 matters; - Parish Rectories , should parishes have the power to sell rectories whether there is an incumbent living there or not. JB said that he has always been in favour of this being the case. The Douzaine unanimously agreed with the view expressed by JB, but accepted that this would not be possible without a change to the current law.	

	<p>NLP asked the Douzaine for their view about the following; -</p> <p><u>Micro- Chipping Dogs</u> Should Guernsey follow the practice in the UK and require all dogs to be micro chipped? SG suggested that, as with the current dog licencing arrangements, 'only the good guys will get the dogs micro chipped' The Douzaine agreed that there was no need for this to be required.</p> <p><u>Dog Waste Bins</u> Should parishes make a financial contribution to the States for the provision of dog waste bins. The Douzaine agreed that the States should provide bins but that a financial contribution from parishes was not necessary.</p> <p><u>Increase Dog Tax to £20.</u> The Douzaine agreed that this was not necessary.</p>	
Constables' Accounts	<p>NLP advised the Douzaine that it will be necessary for different accountants to scrutinise the Constables' annual accounts and that following the decision made at the July meeting, the Constables have contacted the Accountants (that scrutinise the St Saviour's Church Management Board's accounts) and they have indicated that their fee will be no more than £2,750 but this may be reduced dependant on the amount of work they have to do. The Douzaine agreed that the Constables should proceed with the paperwork so that a letter of engagement can be drawn up.</p>	NLP/PC
St Saviour's Community Centre (SSCC)	<p><u>Property Condition Report.</u> NLP advised the Douzaine that the property condition report has now been received (following the survey that was carried out in June) and that the Property Committee were due to meet within the next few weeks to discuss the report.</p> <p><u>Resignation of Trustee.</u> NLP informed the Douzaine that Mr P Duquemin (PD) has resigned as a Trustee which leaves the Trust with 4 Trustees (there is a requirement for not less than 3 and no more than 5 Trustees). The Douzaine was satisfied with the present Trustees until there was a recommendation for a suitable replacement.</p> <p><u>Parish Funds.</u> NLP explained that in August 2017 the Trustees met with the Property Committee and at that meeting PD (at that time Chair of the Trustees) had stated '<i>should it prove (at the end of 2 years) that it was not possible to raise the necessary funding, the Trustees would most likely abandon plans for the phase 3 development, demolish the pool building and tidy up the area with the money that is currently available</i>'. NLP reminded the Douzaine that following that meeting they had approved a request from the Trustees for the use of over £30k of parish funds to prepare working drawings, detailed design drawings and a tender package for the development of phase 3 of SSCC, and to date over £10k has been used for the preparation of working drawings only, leaving some £20k committed to the Trustees. Over 2 years has now elapsed since the (August 2017) meeting and there has been no indication that the Trustees are engaged on meaningful fundraising initiatives. NLP confirmed that a recent meeting of the Finance Committee considered the use of parish funds for preparation of more plans and it had been unanimously agreed to recommend that the Douzaine reconsiders the commitment to spend parish funds on these plans unless</p>	NLP/PC

	<p>the Trustees can demonstrate that fundraising has commenced and that there is a realistic prospect that the project will be completed.</p> <p>NLP also confirmed that Mr D Farrimond (DF) (Chair of the Trustees) has been invited to attend the October Douzaine meeting to give the annual Trustees report, and asked if the Douzaine for their view on the situation.</p> <p>JB said that PD had been the 'driving force' behind the Trustees and the whole SSCC project, and his resignation concerned him greatly, asking if the resignation could be seen as an acceptance that the project would not be completed.</p> <p>DB advised the Douzaine to ensure that there is a proper (and complete) understanding about what progress the Trustees have made concerning fundraising and suggested that no more work (on the preparation of plans) should be commenced until the Chair of the Trustees has met the Douzaine.</p> <p>The Douzaine unanimously agreed with DB.</p> <p>NLP said that he would make further contact with DF to confirm that he would be attending the October meeting.</p>	
Rectory	<p>Lease.</p> <p>NLP reported that there has still been no progress with the clergy not having held the promised meeting to discuss their position(s). The Dean of Guernsey is due to meet with civil servants on 24th September and he has been reluctant to speak with the various members of the clergy until he is aware of the outcome of that meeting.</p> <p>Maintenance.</p> <p>NLP explained that much of the anticipated work has been completed but because of unforeseen additional work and the associated costs some work has had to be put off until 2020. There is some work to be completed in 2019 and this will be confirmed following a meeting with the contractors.</p> <p>Management of ongoing Repairs.</p> <p>NLP confirmed that the Architects have agreed to 'project manage' future repairs in consultation with contractors. They will review the work to date and make recommendations for work to be done in 2020. The cost for this supervision is usually about 10% of the total contractors' cost for the work undertaken. The review of the 2019 work will cost about £500.</p> <p>The Douzaine confirmed that the Constables should proceed on this basis.</p> <p>NLP pointed out that the Architects have requested some guidance about what sum of money will be available for 2020 so that they are able to make a plan of work.</p> <p>The Douzaine agreed to ask the ratepayers for £30k to be approved for maintenance work at the Rectory/Church Hall in 2020.</p>	
Parish Elections	JB, RdG and NLP confirmed that they would be standing for re-election.	
Correspondence	<p>Rotary Club Christmas Parcels.</p> <p>NLP reminded Douzeniers that any nominations for recipients of a Christmas Parcel should be made in time for the Rotary Club to be advised before 5th November 2019.</p> <p>Parish Funds.</p> <p>NLP advised the Douzaine that he had received a letter of invitation from a cask management company inviting the parish to invest reserve funds with that company.</p> <p>It was agreed that this is not something that the Douzaine would be interested in doing.</p>	

	<p>Western Parishes Christmas Get Together. NLP said that Torteval constables have invited western parish officials to a social gathering on Monday 2nd December 2019 (6.30pm at Torteval). At least 7 members indicated that they would be attending.</p>	
Any Other Business	<p>Jurat Election. RdG reminded the douzaine that he will be attending the States of Election on 16th October 2019.</p> <p>Planning Committee. SG asked if there should be a meeting of the Planning Committee in the near future. JG is due to attend a 'workshop' with the Planning Department early in October and it was agreed to hold a meeting of the Committee soon afterwards.</p> <p>Floral St Saviour. NLP outlined the awards that St Saviour had received at the annual awards evening; -</p> <p>Nominations were for Floral display at Bruce Russell, the community award and conservation and wildlife award. Mr B Envoldson was commended for his presentation to the judges about the occupation and Mr R Pirouet for growing most of the St Saviour's plants from cuttings. Awards were; - the tourism award for Bruce Russell, the heritage award for parish knowledge and the young people's award for working with the Sunday Club. Overall awards were silver gilt and gold for the Douzaine area. Douzeniers expressed thanks (on behalf of parishioners) for the work that the floral group contribute to the parish and commended the volunteers for their work. NLP was asked to invite Mrs Pirouet-Douglas (the Co-ordinator of the Floral Group) to attend the November douzaine meeting so that Douzeniers could thank her personally for the work that the volunteers have done and to learn more about any plans the group has for the future.</p> <p>Remembrance Services. RdG asked members to try and make time to attend remembrance services to be held on 11th and 12th November 2019.</p>	NLP/PC
	There being no further business the meeting closed at 8.10pm	
	The next meeting is to be held at the Douzaine Room, at 7.00pm on Monday 28 th October 2019.	