

Paroisse de Saint Sauveur
Minutes of the Douzaine Meeting held in the Lihou Room at the Community Centre at
6.30pm on Monday 21st March 2016

Present	Messrs D Bertrand (DB), J Brache (JB), A Courtney (AC), M de Garis (MdG), R de Garis (RdG), P Duquemin (PD), Mrs A Foley (AF), Mrs K Fooks (KF), Messrs E Higgins (EH) (attended at 6.50pm), J Jorgenson-Lesbirel (JL) (attended at 6.40pm), M Tanguy (MT), K de La Mare (KdLM) and A Tempest (AT) (Senior Constable – presiding). Mr G Chapman (GC), Parish Secretary was present to record the minutes	
Apologies	Miss M Macdonald.	
La Houquette School - Committee Report.	Mrs L Tempest (LT) (St Saviour Representative on La Houquette School Committee) attended the meeting and gave a comprehensive report concerning the running of La Houquette School, a copy of which is attached to these minutes. JB asked if the Education Department were carrying out regular maintenance to the building(s). LT confirmed that in general repairs are being carried out as needed, - there is a problem with the roof that the Department is aware of but no remedial work has been confirmed to date. KF asked how the new Head Teacher had settled in. LT confirmed that he has had a welcome and positive influence on the school. LT understands that because of the influence he has had on the school some parents who had removed their children to private schools were now seeking permission for the children to return to La Houquette.	
Minutes of Meeting held on 22 nd February 2016	The minutes were agreed with one minor alteration and signed by AT.	
Sub Committee Members.	AT pointed out to the Douzaine that under Douzaine rules the membership(s) of all Douzaine sub committees should be confirmed in January each year. This was partly done in 2016 but some sub committees were omitted. The memberships of those omitted in January 2016 were confirmed as;- Moorings Committee – Messrs M de Garis (not Douzenier), R Nippers and N Vine. Cemetery Committee – AF, KF, RdG and Messrs V Renier & D Smith. Sea Defences & Flooding – AC, PD and EH. Waste – DB, JB, JLL & AT SSCC – Building Works Working Party – JB, AC, PD MT & AT.	
Matters Arising	Bi-Fold Doors – Douzaine Room PD confirmed that the contractor has carried out remedial work to the leaking door frame and that it is now a question of waiting for a period of prolonged heavy rain to determine if the remedy has been successful. Installation of Defibrillator. AT confirmed that the Planning Department had turned down the application to install the defibrillator on the gable wall of the Community Centre because the Department has concerns about not being in keeping with the character of the building. However, he met with Mr J Rowles (the Director of Planning Services) on 17 th March when AT explained the rationale behind the request. Now that the entrance has been modified, in line with a previous planning application, Mr Rowles appeared to accept the reasons for wishing to place the defibrillator on	

	<p>the gable wall and suggested that further photographs should be supplied to the Department showing the two windows on the gable (and that there is room for the defibrillator between) of the building and the new entrance area.</p> <p>HM Queen Elizabeth II's Birthday Celebrations, 12th June. AT asked if plans had been made for this event since it was now less than 3 months away.</p> <p>AC confirmed that initial plans involved an event similar to that organised in May 2015 for the 70th anniversary of the liberation with the Douzaine, SSCC and Women's Institute jointly organising the day.</p> <p>AC said that he would arrange a meeting as soon as possible so that arrangements could be finalised.</p> <p>General Election, 27th April 2016. AT reminded Douzeniers that the Home Department had asked for assistance in checking the electoral roll once the roll has closed. Douzeniers agreed that they would be able to assist with this task.</p> <p>Manning of Polling Stations. AT reminded Douzeniers that there were to be 2 polling stations and that each needed to be open from 8.00am until 8.00pm. Individual members confirmed their availability for election day duties and the Constables will prepare a rota to cover the day in 2 hour periods.</p> <p>Ecclesiastical Reserve Fund. AT said that following the suggestion made at the January meeting he had consulted with the Parish Advocate and been advised that it would not be possible to establish such a reserve under current legislation.</p> <p>Tunnels. AT confirmed that the person that had been showing interest in a project involving the purchase of tunnels adjacent to those owned by the parish has indicated that he will not be pursuing the matter.</p> <p>Sure Telecom – New Cemetery. RdG confirmed that he has met with representatives of Sure Telecom and agreed the siting of a new 'street cabinet' within the grounds of the new cemetery. There will be a formal lease drawn up between the Constables and the Company with annual rent set at £1,000 to increase in line with RPI. Sure Guernsey will process the planning application and liaise with the Constables as necessary.</p> <p>Surface Water Flooding in lower St Saviour. PD confirmed that he and AC had met with Mr C Hall (CH) (Guernsey Water) on 24th February to discuss surface water run-off in lower St Saviour during periods of heavy rain.</p> <p>CH admitted that on such occasions the treatment plant could not cope and the plant was bypassed with water being diverted under the reservoir and out to sea. When such events coincided with high tides areas around Rue du Camp du Douit and Biloterie Road experienced very high water levels in the streams, which was a potential risk to property being flooded.</p> <p>PD said that he had suggested that Guernsey Water should engage on a regular programme of dredging the streams as he believed this had not been done for almost 20 years.</p> <p>CH has agreed to consider using the reservoir itself as somewhere to store water in times of expected heavy rainfall. This would require water levels to be reduced in the immediate period before predicted heavy rain and was something Guernsey Water would consider.</p> <p>AC said that he has asked for information detailing how often the treatment plant has been bypassed suggesting that if it is frequently,</p>	<p>AT/KdLM</p> <p>AC/RdG/KF</p>
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	<p>perhaps the plant should be made larger. Guernsey Water will consider what improvements can be implemented and revert back to the subcommittee.</p> <p>Bornement - Route des Domaines. KF has been to the area highlighted by RdG at the February meeting and is of the same opinion as RdG that the development does not require a Bornement.</p>	PD/AC/EH
Ecclesiastical Remede	<p>Reverend M Charmley and the Churchwardens (RdG and Mr R Arundale) attended the meeting at 7.05pm to present the ecclesiastical remede to the Douzaine (copy attached to these minutes). RdG said that he would ask AT to refer to the need to attend to a damp problem in the Rectory kitchen after RdG had completed his presentation. RdG detailed the various items listed in the Remede. When RdG gave details of repairs to wooden windows MT asked if consideration had been given to replacing them with UPVC windows. RdG said that his understanding was that to do so would require planning consent, a view supported by others. AC proposed (JL seconded) that the remede as presented should be accepted by the Douzaine for presentation at the parish meeting. This was unanimously agreed.</p> <p>Rectory Kitchen – Damp Problem. AT reminded the Douzaine that at the February meeting it had been agreed that there should be a recommendation to the parish meeting to use the reserve fund to effect repairs to the Rectory kitchen (which is suffering from damp related issues). The quote (from F Watson & Son) for this work amounts to £18,507. Jason Green (JG), the parish advocate, has advised (copy of advice attached to these minutes) that this is an acceptable use of the fund and suggested the appropriate wording for the notice that has to be published in La Gazette. AC proposed (seconded by PD) that the reserve fund should be used for this purpose and agreed unanimously.</p>	AT/KdLM
La Mare de Carteret School - Committee Report	<p>Mrs A Nippers (St Saviour Representative on La Mare de Carteret School Committee) attended the meeting at 7.25pm and gave a comprehensive report concerning the running of the School, a copy of which is attached to these minutes. Mrs Nippers was very positive and complemented the staff on the improvements that have materialised over recent years, a view that was endorsed by the Douzaine.</p>	
Environment Department	<p>Planning Applications. The Douzaine asked the Constables to obtain a copy of one application.</p>	AT/KdLM
Secular Remede	<p>The secular and refuse remedies had been agreed at the February meeting (copy attached) – the Douzaine adding £1,000 for HM Queen Elizabeth II's birthday celebrations and £560 for depreciation to the proposals from the Finance Sub Committee. The Douzaine had also requested that the Cemetery Committee should review the request for maintenance of the new cemetery and that the Floral Committee give details of the likely expenses in 2016.</p> <p>Cemetery Committee. KF presented the 2016 estimated expenses for the Cemetery Committee (attached to these minutes) and this showed that some £7k would be required to maintain the new cemetery. KF suggested that there should be a little surplus in case of unexpected expenditure and asked that £8k</p>	

	<p>should be included in the remede, advising that the company responsible for heavy maintenance work has recently raised their charges quite considerably.</p> <p>PD said that he considered that the remede was appropriate and proportionate and proposed that the Douzaine agreed to the request. JB seconded the proposal which was approved unanimously.</p> <p>DB asked if the insurance policies held by the Constables and Churchwardens covered public liability for visitors to the cemeteries. AT and RdG agreed to check with the various insurers.</p> <p>Floral St Saviour.</p> <p>AC presented the Floral St Saviour budget (attached) for 2016. He explained that there are 3 sources of income, £2,500 from the Floral Guernsey grant, £2,900 (to include a one off sum in 2016 of £500 towards the Christmas tree lights) from Community Centre funds and the proposed £2,500 from the remede. He explained the planned items of expenditure.</p> <p>The proposal for £2,500 to be included in the 2016 remede was unanimously agreed.</p>	AT/RdG
Floral Initiative at Princess Elizabeth Hospital (PEH)	<p>AC said that he had been asked to seek Douzaine approval to spend £250 as a contribution to an initiative at the PEH. He explained that the proposal involved the creation of 10 flower beds – one for each parish – to brighten up the area for all patients and visitors to the hospital.</p> <p>The Douzaine agreed that St Saviour should contribute to this initiative with the funds coming from the amelioration account.</p>	AT/KdLM
Correspondence	None	
Any Other Business	<p>La Cote Sauvage – Perelle.</p> <p>Mr Harris had contacted the Constables seeking advice in relation to a drainage matter but PD advised the meeting that the matter had been resolved.</p> <p>St Saviours Community Centre (SSCC).</p> <p>AT advised the meeting that RdG had received a letter (attached) from Mr D Farrimond suggesting that some of the previously agreed changes to the LBG Memorandum and Articles and the Trust Deed might cause unintended problems for the Douzaine.</p> <p>RdG had previously circulated this proposal to all Douzeniers.</p> <p>AT said that he had received feedback suggesting that before any changes were agreed the parish advocate should be asked for his opinion.</p> <p>JB said that he thought it was ‘hurtful’ to the Douzaine that the Trustees were suggesting changes to an agreement reached in 2013.</p> <p>PD said that the original documents were prepared by Mourant Ozannes and that JB is correct that changes were agreed in 2013 (to come into effect from 1st January 2017) but could see no reason why, - if it made sense to do so – these changes could not be revised.</p> <p>DB said that he agreed with PD that the previously agreed changes could be revised if it was considered to be in the best interests of all concerned. His concern is this – SSCC Trustees are appointed by the Douzaine and in the event that the Trustees enter into a loan arrangement with third parties, in the event of a default, would there be any liability on parish officials? DB would like this point clarified by a legal opinion. He questioned whether it would be appropriate for Directors or Trustees of SSCC to make personal loans to the LBG, accepting that this was a practice that was allowed in the business world.</p> <p>AC asked exactly what would the advocate be asked to give an opinion</p>	

	<p>on. AT said that as Constable he would pass on the letter from Mr D Farrimond to the parish advocate and simply ask whether there was any reason why the parish should not agree to the suggestions made by Mr Farrimond. It was agreed that the Constables should write to Advocate Green asking for his view on the proposals from Mr Farrimond with emphasis on the question of Trustees and Directors being allowed to loan money to SSCC. Waste Problems. DB confirmed that he would be attending a meeting to discuss refuse collection and disposal at St Peter Port Constables' Office on Wednesday 23rd March. AT said that he is also attending. Guernsey Douzaine Council (GDC). KF advised the meeting that she had attended a recent GDC meeting where the following matters were highlighted;- General Election – Hustings had been arranged for La Houquette School Hall on 13th April. Fly tipping Most parishes are seeing an increase. Plurality. This matter was discussed and the position St Saviour has taken received opposition from western parishes but support from others.</p>	<p>AT/KdLM</p>
	<p>There being no further business the meeting closed at 8.15pm</p>	
	<p>The next meeting is to be held at the Douzaine Room immediately after the parish meeting on Monday 25th April. The parish meeting starts at 7.00pm.</p>	